



Weldon Parish Council

Emergency Plan

Introduction.

North Northamptonshire Council has asked all parishes to prepare an emergency plan as a Self-Help Response if in extreme circumstances emergency services are delayed in reaching the parish. **The purpose of this plan** is to provide information for: The Parish Council, The Emergency Services, and North Northamptonshire Council, in the event of a major incident which may threaten the safety and welfare of the community.

Its key objective is to provide speedy communication and help to the Emergency Services or to deliver appropriate action while awaiting their arrival. In particular, to provide appropriate support for vulnerable residents and reduce the level of panic in the community.

Parish Council Emergency Responsibilities:

- Advise local residents what the emergency organisations plan to do
- Follow the requests made by the emergency services and the local authorities
- Maintain a contingency plan to cope with a serious situation until the Emergency Services arrive
- Keep people informed so that they can help themselves
- Ensure as many vulnerable people as possible are contacted and assisted

The legal responsibility at County level for calling an emergency and delivering a response lies with: The Emergency Services (ES), and North Northamptonshire Council (NNC). But, if a serious incident is District or County wide, Emergency Services may be delayed and the Weldon Parish Emergency Plan will be activated by the Chairman, or in their absence the Vice Chair / Clerk.

The Plan will be the framework for:

- A Self-Help response until the services arrive as far as parish resources allow
- Any help these services ask the Parish to provide The Plan provides key contact details for emergencies and is designed to keep the community informed of:
- Emergency Services actions
- Parish Council assistance

Emergency Action.

In the absence of the Emergency Services, available members of the Parish Council will lead the community response and act as a central point for information and communication for the Parish, Emergency Services and Local Authorities. They will link up as quickly as possible via phone/email/personal contact, or in an agreed meeting place, e.g. Weldon Village Hall, Weldon Primary School, Priors Hall Community Centre, Enterprise Centre, Corby Business Academy, Congregational Church/Hall, Good Bean, Priors Hall Community Centre, Urban & Civic Offices, Holiday Inn, Weldon Cricket Club and Weldon Church.

Key Parish Council personnel. (and/or whoever is available)

Chair of the Parish Council

Vice Chair of the Parish Council

Clerk to the Parish Council

Parish Wardens

Emergency Communication Plan.

Communications Cascade.

- (Telephone or personal) Contact with: Parish Councillors and Emergency Volunteers.
 - WhatsApp
 - Email
 - Facebook
 - Website
- If telephones are affected: communications outside the community to be maintained by passing messages via mobile phone (as far as is possible) to outsiders asking them to contact the Police

N.B. Every parish councillor has contact details of all other parish councillors

- Corby Radio
- Megaphones
- Ring the Church Bells

Weldon Parish Council Tasks:

Weldon Parish Council will:

- Lead the community response and act as a central point for information and communication for the community, emergency services and local authorities.

Weldon Parish Council resources are limited: in a declared emergency the Parish Council will endeavour to:

- Call for assistance from Category 1 responders (See Appendix 2)
- Assist Category 1 responders as required with the resources at its disposal
- If Category 1 responders cannot offer immediate help, co-ordinate efforts to mitigate the impact of the threat
- Act as a focal contact point for residents to get help

- Contact key holders and open the appropriate halls for shelter / temporary accommodation.
- Maintain communication with residents via communications cascade
- Alert all groups responsible for dependent children or vulnerable adults:
Weldon CE School
Weldon Pre-School
Corby Business Academy
Priors Hall A Learning Community
- Inform owners who store or may store hazardous materials of the emergency
BP Garage, Corby Road
Flour Mill
Sewage Work, Weldon Road, Corby
Kirby Lodge
Nick Sansom (Farmer)
Ken Argo (Farmer)

Potential Areas subject to flooding:

Church Street
 Bridge Street including Village Hall Car Park and properties in Roman Close
 Oundle Road Junction with Church Street
 Properties and gardens along Hillside Crescent
 Properties and gardens along Church Street
 Properties and gardens along Church Walk
 Properties and gardens on Church Street/Oundle Road junction
 Properties and gardens in East Crescent
 Properties and gardens in Dash Farm Close
 Properties and gardens in Water Lane/Chapel Road

Emergency Contact Numbers:

- Emergency Services 999
- NNC (Office Hours) 0300 126 3000 (Out of Hours) 01536 400088
- Highways
- British Gas 0800 111 999
- Western Power 0800 6783 105
- Anglian Water 0345 7145 145
- Environment Agency 0800 8070 60
Flood line 0345 9881 188
- Stagecoach Buses 01604 662283 (out of Hours) 0115 965 9727 quoting SEngland 2
- Rogers Coaches 01536 407 407
- Lawson Coaches 01536 400 952

Premises available to act as Information Centres or Evacuation Centres

- Weldon Village Hall, Bridge Street Weldon – kitchen, 2 halls, toilets, disabled toilets, disabled access, large car park (not to be used if the emergency is flooding)

- Weldon CE School, Chapel Road, Weldon – various rooms, small car park, access for air ambulance on playing field
 - Priors Hall Community Centre
 - Weldon Cricket Club, Deene End, Weldon – 1 room, kitchen, bar, toilets, very small car park, access for ambulance via Deene End and air ambulance
 - St Mary Church, Church Street, Weldon – kitchen, toilet, no car park
 - Congregational Church Hall, Chapel Road, Weldon – large hall, kitchen no car park
 - Good Bean
 - Holiday Inn, Geddington Road, Corby – hotel, large car park, access for both ambulances and air ambulance
 - Urban & Civic Offices
 - Corby Business Academy
 - Priors Hall Community Hall
- Assess the risk of an emergency occurring and maintain plans to respond to an emergency, so that the public are warned, informed and advised in an emergency
- Advise and assist the public
 - Make arrangements for the continuance of commercial activities
 - Advise and assist the continuance of activities of voluntary organisations Category 1
- Responders are:
- County Councils
 - Emergency Services (Police, Fire & Rescue Services)
 - NHS Trust (with ambulance, hospital accommodation and accident & emergency services)
 - Primary Care Trusts
 - Environment Agency Category 2 organisations have the duty of: Co-operating with the Category 1 organisations and sharing relevant information. Typical Category 2 Organisations are:
- Utilities: Electricity, Gas, Water & Sewerage Public Communications & Transport:
- The duty placed on the NNC is to:
- a) Assess the risk of an emergency occurring.
 - b) Maintain plans for ensuring that if an emergency occurs the Council is able to continue to perform its functions.
 - c) Maintain plans for ensuring that: if an emergency occurs or is likely to occur, the Council is able to perform its functions for the purpose of Preventing the emergency Reducing, controlling or mitigating its effects or taking other actions in connection with it.
 - d) Maintain arrangements to warn the public and to provide information and advice to the public if an emergency is likely to occur or has occurred. APPENDIX 2. In an Emergency: Category 1 Responders.
- Northamptonshire Police Service is usually responsible for co-ordination and control at the scene of an emergency. The Police alert and call for local authority assistance if required.
 - Northamptonshire Fire and Rescue Service is responsible for:
 - Taking measures to protect life and property
 - Rescue of trapped persons
 - Providing special equipment (pumps, emergency lighting & cutting equipment)
 - Acting as focal point for the County Contact system.

Northamptonshire Ambulance service is responsible for the overall co-ordination of medical response.

Sites for Air Ambulance use:

The Cricket Field, Stamford Road,
Hardick's Field, Church Street,
The Triangle, Corby Road/Kettering Road

Local Authorities: NNC are responsible for maintaining normal public services as far as possible and assisting local residents in distress, supporting the emergency services as required.

Environment Agency: is responsible for issuing flood warnings & protecting communities from the risk of flooding. Weldon Parish Council's role is to inform residents and reduce panic and confusion which would otherwise hamper the main authorities from carrying out their duties and to deliver any help the Emergency Services ask for within the available resources.

APPENDIX 1: Legal background information. Civil Contingencies Act 2004

Category 1 Responders have the statutory duty to:

- Assess the risk of an emergency occurring and maintain plans to respond to an emergency, so that the public are warned, informed and advised in an emergency
- Advise and assist the public
- Make arrangements for the continuance of commercial activities
- Advise and assist the continuance of activities of voluntary organisations

Category 1 Responders are:

- County Councils
- Emergency Services (Police, Fire & Rescue Services)
- NHS Trust (with ambulance, hospital accommodation and accident & emergency services)
- Primary Care Trusts
- Environment Agency

Category 2 organisations have the duty of:

Co-operating with the Category 1 organisations and sharing relevant information

Typical Category 2 Organisations are:

Utilities: Electricity, Gas, Water & Sewerage Public Communications & Transport

The duty placed on the NCC is to:

- a) Assess the risk of an emergency occurring.
- b) Maintain plans for ensuring that if an emergency occurs the Council is able to continue to perform its functions.
- c) Maintain plans for ensuring that: if an emergency occurs or is likely to occur, the Council is able to perform its functions for the purpose of Preventing the emergency

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Ambulance Service: The Ambulance service is responsible for the overall co-ordination of medical response

Local Authorities:

NNC are responsible for maintaining normal public services as far as possible and assisting local residents in distress, supporting the emergency services as required

Environment Agency: is responsible for issuing flood warnings & protecting communities from the risk of flooding.

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Emergency Management levels of operation.

- Gold - Strategic Level. Gold control for this area would probably be at the Police HQ in Wootton Hall, Northampton
- Silver - Tactical Level. This would normally be at a local police station
- Bronze - Operation Level. This would normally be at the scene Control of the emergency would normally be by the police, although for emergencies such as a major fire this would normally pass to the Fire and Rescue Service

North Northamptonshire Council Emergency Plan

The NNC is responsible for:

- Supporting the Emergency Services
- Maintaining public services as far as possible
- Communications: Liaising with affected communities

The NNC Plan will usually be activated by the Police or the Northamptonshire Fire and Rescue Service but NNC could declare an emergency itself if required.

The County Emergency Information Centre will liaise with emergency services, relevant organisations (including voluntary) and co-ordinate other NNC directorates.

As the Emergency Services withdraw NNC will assist the local population until normality returns.

Forward Control Units.

During an emergency as circumstances require, NNC may send liaison officers to the incident as a Forward Control Unit to liaise with the incident commander.

Identification of Official Personnel. For NNC officers carrying out emergency tasks:

- Car windscreen stickers or Cars: With the sticker '**ON EMERGENCY CALL**'. with NNC logo.
- Identity Card: Officers should be wearing IDs, Yellow jackets or Tabards marked 'North Northamptonshire Council'.

Chair		9th May 2023
Clerk		9th May 2023

To be reviewed Annually