

Weldon Parish Council



Minutes of Finance Committee Meeting held on Wednesday 19th March 2025 at Weldon Village Academy, 10:00 am

Present	Cllrs John Cooke, Janet Gibson, Angela Page and Kane Taylor (Chair)
Also Present	Claire Ducker (Clerk)

- FC.2522** **Apologies** - none received, all present
- FC.2523** **Declarations of Interest** - Cllr Gibson, allotment keys
- FC.2524** The minutes of the meeting held on 12th February 2025 were approved and signed by Cllr Taylor
- FC.2525** **Clerk Report** – following Full Council Meeting held on Monday 3rd March 2025 there is currently £168,175.57 across both bank accounts. It was agreed that the Clerk's salary and other invoices received, totalling £3,038.01, would be processed and paid prior to the Full Council meeting being held on Monday 7th April 2025.
The up and over door at the unit had an emergency repair to be able to close the door, this now needs to be replaced, quotes have been requested and will be shared to the Finance Committee. It was agreed that this needs to be done as a matter of urgency otherwise the caretaker will not be able to get his equipment in and out.
- FC.2526** **Grant application** no grant applications received.
- FC.2527** **VE Day costs and planning involved** - A meeting was held on Tuesday 4th March. A budget has been set for £1,500 for the costs involved for VE Day. Discussions over road closure and parking options. PA system, hire of generator for PA system and music. Look into costs of glow sticks and flags.
- FC.2528** **Website update** - Cllr Gibson has been working with Website Expert, a local business based in the Enterprise Center at Priors Hall.
Cllr Gibson to check who the host will be. Also ask if there can be a private area for Councillors to log in, use and view documents.
Cost for website design, applying for gov.uk, training and presentation £2,500. It was agreed to pay a £500 deposit.
- FC.2529** **Review any 'maintenance work suggestions' forms received**
2 suggestions received
- Christmas tree on village green to replace tank
 - More costs need to be looked at ie: skip hire for tank if required
 - Speak with Nigel Cox and Dick regarding removal of tank
 - Speak to resident on village green to inform them of the removal of the tank and being replaced with a Christmas tree
 - Purchase of plants for Gander Field
 - Cost approx £300 to complete the Queen's Jubilee project

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Both of these items to come out of 'village planters and bulbs budget - 2025/26'

Agreed to take to Full Council meeting, 7th April 2025

FC.2530 **Training courses for caretaker** - Nigel is looking into some training courses and wants to know if WPC will fund these. Nigel to supply a list of courses and costs involved.

FC.2531 **Any Future Items**

- **Allotment padlock key monies** - Cllr Gibson spoke with allotment tenant Shirley Carr who has been in charge of issuing gate keys to allotment tenants. WPC requested that Shirley hand all monies and spare keys over to WPC to sort the matter and return to those tenants their £5 deposit to those who paid. But, as this was Shirley's own money, Shirley is now sorting this matter herself. Tenants to be informed and notices put up in the allotment notice board and on each gate into the allotments. WPC will start anew by installing a coded padlock and for Cllr Gibson to purchase the lock and issue the code number to the tenants. This number to be changed on a regular basis.
- **Procurement**
- **Grant policy**

FC.2532 **Next Financial Committee meeting** Wednesday 30th April 2025 at Weldon Village Academy, 10:00.

This being all the business the meeting was closed at 11:05

Signature	Date
<i>K Taylor</i>	30th April 2025