

Weldon Parish Council



Minutes of Finance Committee Meeting held on Wednesday 21st May at Weldon Village Academy, 10:00 am

Present	Cllrs Jon Frohmaier, Janet Gibson, Angela Page and Kane Taylor (Chair)
Also Present	Claire Ducker (Clerk)

- FC.2543 Election of Chairperson** - Cllr Gibson proposed Cllr Kane Taylor to continue as Chair, Cllr Page seconded, Cllr Taylor accepted.
- FC.2544 Apologies** - Cllr J Cooke sent his apologies, which were accepted
- FC.2545 Declarations of Interest** - Cllrs Frohmaier and Gibson, allotments
- FC.2546** The minutes of the meeting held on 30th April 2025 were approved and signed by Cllr Taylor
- FC.2547 Clerk Report** – Following the Full Council meeting held on Monday 12th May 2025 there is currently £304,835.36 across both bank accounts. We are still waiting on the VAT return £1,543.42.

Payments to approve before the Full Council Meeting being held on Monday 14th July, totalling £1,769.86

	Payments made prior to May 12th	
Staff costs	April staff costs & expenses	£1,274.05
HMRC	PAYE	£235.81
Bread 'n' Drippin	Band at VE Day	£260.00
	TOTAL	£1,769.86

- FC.2548 Grant application received from Weldon Fete Committee for the sum of £3,790.**

Clerk to send the following questions/requests to the Fete Committee and take to Full Council for a decision

- Have your accounts been audited? Do you have a copy of the minutes where the accounts were discussed and agreed upon? If not, could we see all bank statements from the balance brought forward and the closing balance as per your cost spreadsheet?
- Have you received any other quotes for bins? Have you contacted places like Baileys Skip Hire or Mick George to see if they will donate these?
- Have you asked for funding from any other organisations?



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- FC.2549 AI - moving forward with AI for Parish Council, GovAssist and Adobe AI**
Arrange for Cloudy IT to attend a meeting on 14th July @ 6:30pm to deliver a presentation on GovAssist to the Councillors and to see how this can support WPC
- FC.2550 Review any 'maintenance work suggestions' forms received** - no new requests received
- FC.2551 Youth Worker - renewal of 12 month contract**, it was confirmed that WPC can renew the contract for another 12 months, which will start 1st September 2025. Clerk to make contact with Siobhan Holmes to confirm return date from Maternity leave
Cllr Taylor also added that there were concerns regarding the DBS checked carried out by CYPN. St Mary's Church have carried out their own DBS checks on CYPN staff attending youth groups with their concerns being taken to Sarah @ CYPN
- FC.2552 Financial Regulations on Weldon in Bloom, arrange a date we can meet with Cllr Shepard**
The following areas were discussed and it was agreed that a meeting is arranged with the WiB committee and the WPC Finance Committee
- Correct procedures need to be followed by Councillors also sitting on the WiB committee
 - Declarations of interest need to be declared at Full Council meetings, and these Councillors may be asked to leave the meeting if discussions and voting need to take place. Councillors sitting on the WiB committee can not vote when it concerns WiB
 - WiB Terms of reference need to be shared
 - Additional costs being accrued by WiB to WPC ie:
 - additional watering
 - use of caretakers hours to complete WiB tasks
 - plants
 - Still using WPC logo on correspondence when they now have their own, WPC logo should be at the bottom of paperwork 'with support from WPC'
 - WiB should send in a letter to WPC when wanting to plant directly into land owned by WPC, mowing needs to be considered when planting into the ground
- FC.2553 Allotment waiting list**
Priors Hall Park will eventually have their own allotments in Zone 2, but this will not occur for another 3-4 years. It was agreed that a new clause will be added to the agreements stating that if Priors Hall Park separates and establishes its own Parish Council, tenants from Priors Hall Park who hold an allotment in Weldon will either be charged a higher rate or asked to vacate their plot.



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The 16 yard skip was supplied to clear WPC playground equipment and any spare space was available to allotment holders. Unfortunately, some plot holders abused this and continued to add items over the limit and had to be removed.

It was agreed that another 8 yard skip be ordered to clear additional rubbish from the allotments, but rules need to be followed and plot owners need to clear their rubbish regularly.

FC.2554

Any Future Items

- **Procurement policy - to review**
- **Grant policy - to review**
- **Financial regulations - to review**
- **Terms of reference - to review**
- **Training courses for caretaker - Nigel Cox to put a list together and costs involved - waiting on NC to forward the list of training and costs**

FC.2555

AOB - Clerk to take TOIL on Thursday 29th May for additional time worked on the Audit

FC.2556

Next Financial Committee meeting Wednesday 18th June 2025 at Weldon Village Academy, 10:00.

This being all the business the meeting was closed at 11:48

Signature	Date
<i>KTaylor</i>	18th June 2025